



A Meeting of the Ermysted's Grammar School Full Governing Board
was held in the boardroom at the School on **Thursday 5th December 2019 at 4.30pm.**

GOVERNORS

Mr C Worts [CW] Chair (FTG); Mr M Evans [MJE] Headmaster (SG); Mrs J Lloyd [JL] Vice Chair (FTG)
Mr AM Davies [AD] (FTG); Mr HG Cutler [HC] (FTG); Mrs SE Stockton [SS] (FTG)
Dr S Humphrey [SH] (PAFTG); Ms S Trelease [ST] (CG); Mr S Clarkson [SC] (LA)
Mr S Flanagan [SF] (FTG); Mrs D Swiffen [DS] (FTG); Mr A Jackson [AJ] (SG)
Ms V Anderson [VA] (PG); Mr A Hart [AH] (PG); Mrs R Nazar [RN] (CG)

(FTG) Foundation Trustee Governor; (OBFTG) Old Boys Foundation Trustee Governor
(PAFTG) Parents Association Foundation Trustee Governor; (SG) Staff Governor
(LA) Local Authority Governor; (PG) Parent Governor; (CG) Co-opted Governor; (AM) Associate Member

TO BE IN ATTENDANCE

Mr D Frankland [DF] Clerk to Governors
Mr A Wooley [ADW] School Business Leader
Ms P Davies [PD] Deputy Head Teacher
Members of the Senior Leadership Team
Mr B Garner; Mr J Burton

MINUTES OF THE MEETING OF THE FULL GOVERNING BOARD 05.12.19

GOVERNORS PRESENT

Mr C Worts [CW] Chair (FTG); Mr M Evans [MJE] Headmaster (SG); Mrs J Lloyd [JL] Vice Chair (FTG)
Mrs SE Stockton [SS] (FTG); Dr S Humphrey [SH] (PAFTG); Ms S Trelease [ST] (CG)
Mr S Clarkson [SC] (LA); Mr A Jackson [AJ] (SG); Mr A Hart [AH] (PG); Mrs R Nazar [RN] (CG)

IN ATTENDANCE

Mr D Frankland [DF] Clerk to Governors
Ms P Davies [PD] Deputy Head Teacher
Mr B Garner [BG]; Mr J Burton [JB] (AM)
Members of the Senior Leadership Team
Mr SD Speak [SDS]; Mrs A Price [AJP]; Mrs H Simms [HMS]

PROCEDURAL

Min	Item	Lead	att
26::19 FGB	To extend a welcome to all present and open the meeting. Meeting status::Quorate The Chair opened the meeting at 4.35pm., extended a welcome to Governors, to all members of Senior Leadership Team in attendance, and extended a particular welcome to Mr Brent Garner (BG) and Mr Jonathan Burton (JB). observing at this meeting.	Chair	



	On approval of the Governing Board JB to be appointed as an Associate Member. BG to remain in attendance awaiting receipt of the nomination paper from the Local Authority to recommend his appointment to the office of Local Authority Representative Governor.		
27::19 FGB	To receive apologies and consent to absences. The Clerk was in receipt of apologies from SF, HC, AD, VA and AW, which were recorded as consented. Notice of probable late arrival was recorded for AJ and DS.	Chair Clerk	
28::19 FGB	Governor Code of Practice: To sign the EGS Governor Code of Practice; the document appended to the EGS Standing Orders Policy. Governors not present at the last meeting of the Full Governing Board meeting of 17.10.19 to sign off please. (ST, DS & RN) Governors not present at the last meeting of the Full Governing Board meeting of 17.10.19 agreed to and signed the EGS Governor Code of Practice; the document appended to the EGS Standing Orders & Procedural Workings of the Governing Board Policy.	Chair Clerk	
29::19 FGB	To receive any Declaration of Interests, pecuniary or non-pecuniary, for the purpose of the business of this meeting. There were no declarations of interest recorded, pecuniary or otherwise for the purpose of the business of this meeting.	Chair Clerk	
30::19 FGB	To receive notification of other urgent business for consideration at agenda item: - other business. There was no notification of other urgent business for consideration at agenda item: - other business.	Chair	
31::19 FGB	To determine whether any part of the proceeding should be treated as confidential and excluded from the minutes to be made available for public inspection. Governors agreed items of confidential business to be determined where appropriate. Governors are reminded of the need for confidentiality on some aspects of Governing Board Meetings.	Chair	
32::19 FGB	To complete or update as required: LA Governor Self Declaration; Register of Business Interests. Register of Gifts & Hospitality. The Clerk referred Governors to the hard copy file available (with the Clerk during meetings, and with the Headmaster's PA at other times) and containing the following papers requiring Governors confirmation on completion of: <ul style="list-style-type: none"> • The Safeguarding Training Audit; Basic Safeguarding; PREVENT; Safer Recruitment Training. 	Chair Clerk	Act Gov's



	<ul style="list-style-type: none"> • KCSiE Confirmation of Governors having read the September 2019 and the October 1st, 2019 update. As advised by the Headmaster at the previous meeting of the Full Governing Board, Governors (as the ‘employer’) to read ‘section 3’ of the KCSiE in addition to the ‘sections 1 & 2’. • LA Governor Self Declaration; Register of Business Interests; Register of Gifts & Hospitality. <p>The Clerk confirmed the requirement of the LA Governor Self Declaration, Register of Business Interests, and Register of Gifts & Hospitality forms to RN, JB and BG.</p> <p>Governors to maintain and update their personal record as required please.</p>		Act RN, JB BG
33::19 FGB	<p>Governor Composition and Report Confirm the Governing Board Composition: Meeting status::JB and BG were invited to retire from the meeting for a short while.</p> <p>Vacant offices: Local Authority Representative Governor</p> <p>The Clerk outlined the status of the application process for the appointment of BG to the office of Local Authority Representative Governor with this currently awaiting a response from NYCC. The Governing Board ratified the appointment of BG subject to receipt of a successful nomination from the LA. It was agreed BG sit in attendance in the intervening period.</p> <p>Governors approved the proposal that BG sit as a Governor on the School Improvement Committee, again, in attendance and subject to receipt of a successful nomination from the LA.</p> <p>Associate Members</p> <p>Governors approved the proposal that JB be appointed to sit as an Associate Member on the Governing Board and on the Resources and Finance Committee with immediate effect.</p> <p>Meeting status::JB and BG were invited to re-join the meeting.</p> <p>The Chair advised JB and BG of their appointments to the Governing Board:</p> <ul style="list-style-type: none"> • BG to remain in attendance (as above) and to sit as a Governor on the School Improvement Committee (next meeting Thursday 23 January 2020). • JB to sit as an Associate Member (as above); term of office (annual: 05.12.19 – 04.12.20. The Governing Board assign voting rights to JB sitting of the School Improvement Committee. An Associate Member does not have a vote on the Governing Board. More information on Associate Members at: link (page 17, A.8: Associate Members, Regulation 12). 	Chair Clerk	



	<p>Governor Skills Audit – update</p> <p>The Clerk advised the Governor Skills Audit up to date, although now with the exception of data from new Governors, RN, BG and JB.</p> <p>It was agreed the Clerk circulate the Skills Audit proforma to RN, BG and JB to complete and the collated RAG rated Audit be brought to the next meeting of the Full Governing Board on 06.02.20 for consideration.</p>		<p>Act Clerk RN BG JB</p>
<p>34::19 FGB</p>	<p>To ratify the revised Terms of Reference of the Committees & Panels School Improvement Committee Resources & Finance Committee</p> <p>The Terms of Reference for the School Improvement Committee and Resources & Finance Committee (R&F with revisions) had been approved at Committee level and were recommended to the Governing Board for ratification.</p> <p>The Governing Board ratified the Terms of Reference for the Committees and Panels as presented. The Headmaster to take action to publish these to the school website.</p>	<p>Chair Clerk</p>	<p>Act MJE</p>
<p>35::19 FGB</p>	<p>To approve as a correct record, the minutes of the meeting of the Full Governing Board held on: 17.10.19.</p> <p>The minutes of the meeting of the Annual General Meeting of the Full Governing Board held on 17.10.19 were approved as a correct record by Governors, proposed by SH, seconded by JL and signed by the Chair.</p> <p>To consider matters arising from the minutes and for which there is no separate agenda item.</p> <p>There were no matters arising.</p>	<p>Chair Clerk</p>	
<p>36::19 FGB</p>	<p>To receive a brief update of ongoing Foundation Governing Board business from the Chair of the Foundation Trust, since the last meeting of the Foundation Trustees held on 03.10.19.</p> <p>Updating Governors on business ongoing in respect of the Foundation, the Chair advised the data required by the Charities Commission, and the data to be published on the Charities Commission website, was now complete.</p> <p>The Foundation Trustees Indemnity Insurance application was progressing to a conclusion. DF to advise all Foundation Trustees the date the Policy becomes active. DF had agreed an ‘auto renewal reminder’ from the provider, (to be circulated to the Secretary to the Foundation), one month prior to renewal, to prevent a future policy lapse.</p> <p>DF had received copies of the Foundation Governance Document(s), (the Scheme) from the Charities Commission and was awaiting a response from a Charities Commission case officer to support the review to the Documents.</p>	<p>Chair</p>	



SC provided update on progress to the business (EGS / Town Council, shared ownership) of the Petyt Library, the school awaiting a confirmation of meeting date with the town council.

To receive minutes and a brief resume of business from the Chair, from the meeting of the School Improvement Committee held on 14.11.19. SH

The Chair to the School Improvement Committee, SH provided overview to the business of the recent meeting which had included an update on the staffing position, in terms of appointments since the beginning of the Autumn term.

Governors had reviewed the outcome of the 2019 Parent Survey and the 2019 Staff Survey with some review to future questioning to the Parent Survey around ‘bullying’ to better identify and clarify some responses.

There had been discussion around the 2019 Results Performance of Key Groups; (in addition to the recent exam results; the data by way of comparison relative to other similar schools). AJP had presented a paper relating to the Pupil Premium Strategy for the academic year 2019-2020.

MJE had provided a review on the Admissions process as of meeting date. JL/SF

To receive minutes and a brief resume of business from the Chair, from the meeting of the Resources & Finance Committee held on 18.11.19.

In the absence of the Vice Chair (SF) of the Resources & Finance Committee, and with the Chair (JL) unable to attend the meeting, MJE provided overview to the business of the meeting.

Governors had discussed current maintenance works around the school site; planning applications and proposed projects to include the resurfacing of the school driveways and paths (from LCVAP funding).

Planning had been submitted to erect the fence alongside the Refectory, to erect gates to close off access to the Quad at the weekends, and to install / update the CCTV network around the site.

To receive minutes, where available, from any additional Committee Meetings or Panels held since the last meeting of the Full Governing Board on 17.10.19.

The Chair confirmed there had been no additional meetings of Committees or Panels held since the last meeting of the Full Governing Board on 17.10.19.



<p>37::19 FGB</p>	<p>Dates of meetings of the FGB & Committees for the academic year 2019-20: All meetings at 4.30pm unless otherwise indicated.</p> <p>Spring Term 2020 Monday 20 January 2020 Resources & Finance Committee Thursday 23 January 2020 School Improvement Committee Thursday 6 February 2020 Thursday 12 March 2020 Full Governing Board Monday 16 March 2020 School Improvement Committee Thursday 26 March 2020 Monday 16 March 2020 Resources & Finance Committee Thursday 26 March 2020 Monday 16 March 2020 Resources & Finance Committee Thursday 26 March 2020 Monday 16 March 2020 Resources & Finance Committee Thursday 26 March 2020 Monday 16 March 2020 Resources & Finance Committee</p> <p>Summer Term 2020 Thursday 30 April 2020 School Improvement Committee Thursday 7 May 2020 Resources & Finance Committee Thursday 14 May 2020 Monday 22 June 2020 Full Governing Board Thursday 25 June 2020 Resources & Finance Committee Thursday 2 July 2020 Monday 22 June 2020 School Improvement Committee Thursday 2 July 2020 Monday 22 June 2020 Full Governing Board</p> <p>The Chair advised the above dates for the remainder of the academic year as correct.</p>	<p>Chair</p>	
<p>BUSINESS OF THE FULL GOVERNING BOARD</p>			
<p>38::19 FGB</p>	<p>Headmaster’s Report Report (attached) and ISDR (attached)</p> <p>The Headmaster presented his Report to Governors for December 2019 together with the ISDR (Secondary Inspection Data Summary Report), release date 22.11.19. Governors reviewed the summary (current) levels of progress, the Headmaster to provide the most recent (Autumn) data, which will become available in the next few weeks, in his February 2020 Report.</p> <p>The Headmaster referred Governors to the absence data, year to date, (with HMS to provide absence information for the previous academic year within her report at 41::19FGB). Governors were pleased to note, the attendance rate was currently at 96.45%, with unauthorised absence at 0.33%.</p> <p>Governors considered the behaviour data (year to date), particularly the Fixed Term Exclusions in KS4. The school had used Isolations, in some cases, as an alternative to Exclusions.</p> <p>There was discussion around the importance of punctuality (unavoidable to some extent due to the means of travel, traffic and related issues); the SLT very active in monitoring student arrival to school with the sanctions applied where appropriate. The Headmaster expressed his particular thanks to those members of the SLT who had worked tirelessly since the beginning of term to raise student awareness around the importance of their timely arrival to the school.</p>	<p>Chair MJE</p>	



The Governing Board approved the school trip to the ISF World Schools XC Championships in Slovakia on 18-23 April 2020; Leader SDS; Year Groups Y11/12/13; estimated six number of pupils. The Headmaster drew particular attention to the achievements of the cross-country squad and their coach, SDS, with the school long established and nationally recognised for Cross Country and Fell Running.

There were no further questions in reference to the Headmaster's Report.

Referring to the ISDR (Secondary Inspection Data Summary Report), release date 22.11.19; the Headmaster advised this the recognised report relating to school performance and the only document Ofsted would refer to in the new framework. The document having been subject to many iterations in recent years. The overview to the document highlighting:

On Attainment and Achievement:

- EBacc subjects where the average point score was in the highest 20% of schools nationally and the proportion of entries was at or above the national average: French (7.4), chemistry (7.7), computer science (7.1), German (7.0), physics (7.6), geography (7.2), mathematics (7.3), English language (6.6), history (6.7), English literature (6.4), biology (7.5).
- The subjects of the EBacc form a strong academic foundation for the KS4 curriculum. The EBacc entry rate in this school in 2019 was 52%. The subject that appears to be the greatest barrier to more pupils studying the EBacc is languages (66%).
- Overall Progress 8 (0.7) was significantly above the national average and in the highest 15-20% of all schools in 2019 as well as in 2018 and 2017.

On Absence and Stability:

- Overall absence (3.9%) was in the lowest 20% of all schools in 2019.
- Persistent absence (6.7%) was in the lowest 20% of all schools in 2019.
- The rates of overall absence (3.9%) and persistent absence (6.7%) in 2018/19 were in the lowest 20% of schools with a similar level of deprivation.
- Persistent absence for pupils whose first language was not English (15.6%) was in the highest 20% of all schools in 2019 as well as in 2018. (HMS to provide more detailed information on interventions in place to minimise this).

On a Governor question requesting the 'trend data' on persistent absence, HMS advised this closely monitored, and provided detail on pupil numbers over time, with persistent absence reducing.

On a Governor question as to whether this absence was applicable to specific year groups, HMS advised it was more generally throughout the school.

Governors agreed that absence should continue to be monitored closely, noted that interventions required resources, and if necessary a Panel of Governors be convened to deliberate around a best practice approach.

- Overall absence for pupils with special educational needs (2.5%) was in the lowest 20% of all schools in 2019 as well as in 2018 and 2017. Persistent absence for pupils with special educational needs (0.0%) was in the lowest 20% of all schools in 2019 as well as in 2018 and 2017.



	<p>Staff and Pupil Characteristics (as of November 2018):</p> <ul style="list-style-type: none"> • 39.3% of teachers with at least one period of sickness absence compared with a national average of 54%. • 1.8 days on average lost to teacher sickness absence compared with a national average of 4.0. • No full-time vacant teacher posts in the school. • The school has 14 out of 17 possible ethnic groups. Those with 5% or more are: 72%: White / British; 15%: Asian or Asian British – Pakistani. <p>The Headmaster reported on the ‘Progress and Attainment Trend’ data, (patterns of Progress over the previous {last three} years); the progress at GCSE in the top 15% of all schools, and consistently so.</p> <p>The Headmaster confirmed minutes of the Full Governing Board meetings for the last calendar year, together with the school’s (recently audited) financial statements, were now available on the school website, in the public domain.</p> <p>The Chair thanked the Headmaster for his detailed reporting. There were no additional questions. The associated papers are accessible on the Governor 365 in the folder for this Full Governing Board meeting.</p>		
<p>39::19 FGB</p>	<p>Admissions Draft policy and consultation feedback for discussion (attached).</p> <p>Referring to the Admissions Consultation, the Headmaster advised this had closed on the previous Friday (29.12.19). Governors discussed the (very low number) of responses; the Consultation paper having been widely publicised, additional to the statutory requirement. Governors deliberated the (incoming) responses in full and agreed the schools’ responses accordingly.</p> <p>The Governing Board agreed the 2021-2022 Admissions Policy and the associated Consultation materials be published to the school website the following day (06.12.19) and for a period of two weeks.</p> <p>On consensus of opinion, the 2021-2022 Admissions Policy was proposed by SH and seconded by JL, ratified by the Governing Board and signed by the Chair.</p> <p>The Headmaster expressed an especial thanks to all those who had contributed to the preparation of the 2020-2021 Admissions Policy. The next meeting relating to Admissions will be for the Admissions Panel to meet in the Summer (2020) to consider any special arrangements.</p>	<p>Chair MJE</p>	<p>Act MJE</p>
<p>40::19 FGB</p>	<p>Careers To be tabled at the meeting.</p> <p>The Deputy Head Teacher, (PD), referred Governors to the Paper: ‘Ermysted’s Grammar School Careers Development Plan 2018-19 and Evaluation’; with the careers education focus on the eight Gatsby Benchmarks, namely:</p>	<p>Chair PD</p>	



1. A stable careers programme.
2. Learning from career and labour market information.
3. Addressing the needs of each pupil.
4. Linking curriculum learning to careers.
5. Encounters with employers and employees.
6. Experiences of workplaces.
7. Encounters with further and higher education.
8. Personal guidance.

Evaluation of Impact August 2019:

PD reviewed the format of the paper setting out the developments in 2018-2019 against the relative Gatsby Benchmarks; the evaluation of Impact as of August 2019 and the objectives and associated actions from September 2019 to September 2020.

Overviewing from the impact as of August 2019, PD confirmed that N. Rose had successfully completed the first year coordinating the careers programme. There had been regular meetings with the new PSHCE coordinator to support close links with the personal development curriculum. Links with local employers had been strengthened through provision during enrichment week.

Careers had been an agenda item at a number of HoF meetings with an audit of careers provision shared with HoFs and recorded on the 2018-19 curriculum plans.

The administrator role had been appointed and work experience tasks outlined with research completed into the paperwork required.

Careers evening had been delivered regarding work experience as had Options Evenings for Y8,9 and 11 to prepare pupils for 3 year and 2 year GCSE.

Some pupils in Y10 had found work experience employers through the biennial careers fair with positive feedback from both parent and employers. Foot fall had been high and further links to local employers had been established or strengthened.

In January 2019 a large number of parents had participated in the Y10 work experience interviews with this element of the programme highly successful in involving parents. Engagement of the independent careers advisor is now through his personal contract.

Actions September 2019-2020:

- To embed best practice; build on knowledge of the Unifrog system to better record and evaluate the careers programme.
- To review and further develop the careers programme in response to the discrete PSHCE lesson delivered 2019-2020; continue to explore links with other providers to enhance, for example, the enrichment week curriculum.
- Extended lecture programme to continue to be varied, high quality, and wide ranging audit to be updated on the 2019 2020 programme. ‘Multiple Medical Interviews’ to be introduced internally, in addition to the Medics, Vets and Dentists’ interviews.



- Further pursue links with the universities and employers to support the curriculum (BA Engineering and STEM links). Explore ways to expand focus on creative careers.
- To evaluate every six months using Compass Tool.
- Y10 Work Experience to be moved to enrichment week to better support the curriculum. Create and refine paperwork for employers and parents. Induct staff to support the administration process.
- Increase parental information on curriculum and careers; provide parent information evening (Y7 and Y10) and curriculum information leaflets for Y8 and 9. Develop training on Unifrog to pupils and staff; updated UCAS Unifrog training to be provided to Y12 and to Sixth form tutors (November 2019). Explore opportunities to promote apprenticeships; explore further how to keep parents informed of careers programme and other opportunities available.
- Plan for 2020 Biennial Careers Fair – beginning July and ongoing.
- Build in further opportunities for pupil voice after each event.
- Recruitment of parents to continue.
- Review duties of the independent careers advisor to include method of recording interviews and availability to parents.

The DHT invited questions.

On a Governor question as to whether the ‘Growing up in North Yorkshire’ survey (GUNY) [link](#) contained an element of careers guidance evaluation, the Headmaster advised the survey provided information from Y8 and Y10 (the year groups involved), and that EGS, in recent years, had worked to highlight the advantages of apprenticeships to those in KS4 and KS5 as a result of this feedback.

The Chair thanked the DHT for a detailed and informative presentation. The more detailed, full report to be made available on the 365 Drive with papers for this meeting.

<p>41::19 FGB</p>	<p>Pastoral matters To be tabled at the meeting.</p> <p>HMS referred Governors to the Governor Briefing December 2019; Three-year behaviour analysis 2016-2019 and provided overview on:</p> <ul style="list-style-type: none"> • Records and analysis of Permanent Exclusions (PEX) • Records and analysis of Fixed Term Exclusions (FTE) • Records and analysis of Isolations • Records and analysis of Behaviour 2018-19 (2017-18) <p>HMS advised of the number of Permanent Exclusions (PEX) in the school over the last three years, with this significantly below the national average.</p> <p>Governors discussed the analysis of Fixed Term Exclusions (FTEs) in school, with these rare and again well below the national average, and with the number of days lost through FTE currently at its lowest point in over the last three years.</p>	<p>Chair HMS</p>	
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On the record and analysis of Isolations, HMS advised the school used Isolations sparingly with these placed at a high level in the sanctions pyramid, and as a result the number of Isolations was low.

HMS explained the analysis of behaviour and resultant detentions (the 'late' Detention first introduced in 2018-19 as a part of the school's punctuality initiative).

Referring to the 'End of Year review of Behaviour 2018-19' HMS explained the Heads of School had provided summary and headline data for behaviour across the year groups.

In response to the 'End of Year Analysis' HMS advised decisions (and reasoning around the decisions) to amend Class Charts (CC) in the following ways:

- 'LLD' button removed to ensure that specific behaviour was recorded.
- 'Excellent work' button still available but with staff encouraged to add more specific feedback.
- 'Late to lesson' button added.
- Guidance of staff usage of 'positive praise and reinforcement' to be given at the September INSET.
- Further classroom behaviour management to be provided to staff through Faculty support and CPD (Twilight November 2019).
- Punctuality drive (autumn 2019).

Commenting on the (number of) pupils taken off roll, HMS advised there were many reasons why pupils might be removed from the EGS roll including relocation and scholarships, and detailed case studies were available for Governors to reference.

Referring to the Bullying Report, HMS advised the number of recorded incidents in 2017-18 and 2018-19, these having been dealt with by staff and none of the incidents repeated. Incidence or prejudicial behaviour for 2016-17, 2017-18 and 2018-19 had been few in number, these all dealt with in line with school policy and with no referrals made to other agencies. All incidents are reported to the LA.

HMS advised the referrals to CPOMS (Child Protection Online Management System) (more detail on CPOMS at: [link](#)) with CPOMS introduced in January 2019. There had been 39 referrals to HMS in school in 2018-19, mainly of an advisory nature, with HMS the Designated Safeguarding Lead in the school.

The Attendance analysis was provided as of July 2019 and as advised in the Headmaster's Report earlier in the meeting.

Concluding, HMS confirmed the Pastoral Team met on a fortnightly basis to review the ongoing school behavioural data and provided the combined reporting and breakdown of sanctions across the whole school to Governors, on the data calculated as at Friday 29 November 2019.

As an aside, HMS raised Governor awareness around the general pastoral provision in school with a Counsellor now coming into school every Monday, a Youth Worker coming into school every Tuesday, regular 'drop-in' sessions available to students, and



	<p>an individual from the Pupil Referral Service (PRS), with all providing excellent support to the Pastoral Team.</p> <p>The Headmaster asked that Governors note good behaviour across the school, with pupils on task and engaged in class. Whilst there were issues from time to time, the Headmaster and members of the SLT were working through the related issues to uphold and maintain the high standards required of Ermysted's Grammar School.</p> <p>The Chair thanked HMS for her reporting, with Governors reassured to hear of the range of Pastoral interventions and support available. The more detailed Report, Three Year Behaviour Analysis 2016-2019, is available to Governors on the 365 Drive with papers for this meeting.</p> <p>Meeting status::The Chair brought forward the business of agenda item 44::19 FGB Safeguarding Update; Child Protection Policy:</p> <p>HMS provided overview to the revisions (highlighted in yellow) of the Child Protection Policy (previously ratified at the Full Governing Board meeting of 28 March 2019) and based on the model policy from North Yorkshire County Council (NYCC).</p> <p>The Clerk noted the requirement for Governors, more particularly new Governors to complete / confirm as having read:</p> <ul style="list-style-type: none"> • DfE: Keeping Children Safe in Education (KCSIE) 2019, coming into effect on 2nd September 2019, and updated 1st October 2019: link <p>The Governing Board approved the Child Protection Policy, which was proposed by JL, seconded by SH and signed by the Chair.</p> <p>Meeting status::The Chair brought forward the business of agenda item 45::19 FGB: Policy reviews, revisions and updates:</p> <p>To ratify the following policies:</p> <ul style="list-style-type: none"> • 2019-2020 Link Governor Policy • Budget Management Policy and Scheme of Delegation to the Headmaster • 2021-2022 Admissions Policy • Child Protection Policy • Behaviour Policy <p>The Governing Board ratified the 2019-2020 Link Governor Policy; the Budget Management Policy and Scheme of Delegation to the Headmaster; the 2021-2022 Admissions Policy; and the Behaviour Policy, which were all proposed by AH, seconded by SC and signed by the Chair.</p>		
42::19 FGB	<p>Staffing matters (confidential) To be tabled at the meeting.</p> <p>Meeting status::The business was deferred until the end of the meeting, agenda item 47::19FGB.</p>	Chair MJE	



43::19 FGB	<p>Link Governor Reporting To receive Link Governor Reports since the last meeting of the Full Governing Board held on 17.10.19. Link Governor: SF; Link area: Student Progress; Date of visit: 04.11.19</p> <p>Governors noted the Link Governor Report from SF on Student Progress with SF impressed with the use and management reporting capability of Class Charts; the data really supporting student progress, identifying any barriers to learning and / or concerns that need to be handled.</p>	Chair SF	
44::19 FGB	<p>Safeguarding update</p> <ul style="list-style-type: none"> • DfE: Keeping Children Safe in Education (KCSIE) 2019, coming into effect on 2nd September 2019, and updated 1st October 2019: link <p>Meeting status:: The business concluded within item 41::19 FGB</p>	Chair SH HMS	
45::19 FGB	<p>Policy reviews, revisions and updates: To ratify the following policies:</p> <ul style="list-style-type: none"> • 2019-2020 Link Governor Policy • Budget Management Policy and Scheme of Delegation to the Headmaster • 2021-2022 Admissions Policy • Child Protection Policy • Behaviour Policy <p>Meeting status:: The business concluded within item 41::19 FGB</p>	Chair	
46::19 FGB	<p>Governor support information / NYCC governor training (links updated and active as at 17.10.19)</p> <ul style="list-style-type: none"> • Governor Handbook & Competency Framework (NGA; March 2019): link • NYCC Governor Training / SIN Meetings 2019-20: link (available to download as a word doc) • For NYCC, CYPS / Governance / main page: link • Support Information for new Governors is available on the Governor Drive in the folder for this academic year. • EU GDPR website portal: link • NGA (National Governors Association): link • NGA Members login / password reset: link 	Chair Clerk	
OTHER BUSINESS			
47::19 FGB	<p>To deal with any matters agreed for consideration under previous agenda item (urgent business).</p> <p>Meeting status:: With the exception of the Headmaster, staff Governors, staff members and attendees observing, were invited to retire from the meeting 6.30pm.</p> <p>Meeting status:: A confidential item of business was recorded.</p>	Chair	



<p>48::19 FGB</p>	<p>To review the business of the meeting and determine whether any part of the proceeding should be treated as confidential and excluded from the minutes to be made available for public inspection.</p> <p>The Governing Board exercised the option to determine an item of business be treated as confidential and the business, therefore, be excluded from the minutes of this meeting to be made available for public inspection; ergo a confidential item of business is assigned to the minutes of this meeting.</p>	<p>Chair</p>	
	<p>There being no further business the Chair thanked Governors for their support and declared the meeting closed.</p> <p>Meeting status: The Chair declared the meeting closed 7.15pm</p> <p>David Frankland Clerk to the Governing Board Secretary & Clerk to the Foundation Trust dfrankland@ermysteds.n-yorks.sch.uk</p>		

Signed:

Date: