



An **MS Teams Online Meeting** of the Ermysted's Grammar School Full Governing Board was held on **Thursday 2<sup>nd</sup> July 2020 at 4.45pm.**

### GOVERNORS

Mr C Worts [CW] Chair (FTG); Mr M Evans [MJE] Headmaster (SG); Mrs J Lloyd [JL] Vice Chair (FTG)  
 Mr AM Davies [AD] (FTG); Mr HG Cutler [HC] (FTG); Mrs SE Stockton [SS] (FTG)  
 Dr S Humphrey [SH] (PAFTG); Ms S Trelease [ST] (CG); Mr S Clarkson [SC] (OBFTG)  
 Mr S Flanagan [SF] (FTG); Mrs D Swiffen [DS] (FTG); Mr A Jackson [AJ] (SG)  
 Ms V Anderson [VA] (PG); Mr A Hart [AH] (PG); Mrs R Nazar [RN] (CG); Mr B Garner [BG] (LA)

(FTG) Foundation Trustee Governor; (OBFTG) Old Boys Foundation Trustee Governor  
 (PAFTG) Parents Association Foundation Trustee Governor; (SG) Staff Governor  
 (LA) Local Authority Governor; (PG) Parent Governor; (CG) Co-opted Governor

### TO BE IN ATTENDANCE

Mr D Frankland [DF] Clerk to Governors  
 Mr A Wooley [ADW] School Business Leader  
 Ms P Davies [PD] Deputy Head Teacher  
 Mr J Burton [JB] Associate Member  
 Members of the Senior Leadership Team

## MINUTES OF THE MEETING OF THE FULL GOVERNING BOARD 02.07.20

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### ATTENDEES ONLINE

Mr D Frankland [DF] Clerk to Governors  
 Mr A Wooley [ADW] School Business Leader  
 Ms P Davies [PD] Deputy Head Teacher  
 Members of the Senior Leadership Team

### PROCEDURAL

Min	Item	Lead	att
108::20 FGB	To extend a welcome to all present and open the meeting.  Meeting status:: quorate The Chair opened the meeting at 4.45pm and extended a welcome to all present.	Chair	
109::20 FGB	To receive apologies and consent to absences.	Chair Clerk	



	The Clerk was in receipt of apologies from AD, SH and VA which were recorded as consented.		
110::20 FGB	To receive any Declaration of Interests, pecuniary or non-pecuniary, for the purpose of the business of this meeting.  There were no Declaration of Interests, pecuniary or non-pecuniary, for the purpose of the business of this meeting.	Chair Clerk	
111::20 FGB	To receive notification of other urgent business for consideration at agenda item: - other business.  There was no notification of other urgent business for consideration at agenda item: - other business.	Chair	
112::20 FGB	To determine whether any part of the proceeding should be treated as confidential and excluded from the minutes to be made available for public inspection.  Governors agreed items of confidential business to be determined where appropriate. Governors are reminded of the need for confidentiality on some aspects of Governing Board Meetings.	Chair	
113::20 FGB	<b>To complete or update as required:</b> LA Governor Self Declaration; Register of Business Interests. Register of Gifts & Hospitality.	Chair Clerk	
114::20 FGB	<b>Governor Composition and Report</b> Confirm the Governing Board Composition: Governor Skills Audit; SFVS Financial Skills Matrix  The Clerk referred Governors to the Constitution of the Ermysted's Governing Board (Instrument of Government reconstituted and as dated 09 February 2017), setting out:  The Governing Board shall consist of:-  <ul style="list-style-type: none"> <li>• Two Parent Governors;</li> <li>• One Local Authority Governor;</li> <li>• One Staff Governor;</li> <li>• The Headteacher;</li> <li>• Nine Foundation Governors appointed by the Ermysted's Grammar School Foundation; one of whom shall be elected by the Ermysted's Grammar School Parents' Association and one of whom shall be elected by the Ermysted's Old Boys' Society;</li> <li>• Two Co-opted Governors.</li> </ul> With total number of Governors as sixteen.	Chair Clerk	



The term of office for:-

- Parent Governors is three years;
- Local Authority Governor is four years or until termination by the Local Authority;
- Staff Governor is three years;
- Foundation Governors is four years;
- Co-opted Governors is two years;

‘The Ermysted’s Grammar School Foundation is entitled to appoint Foundation Governors by majority vote at the annual meeting in September; in the case of a tie the Chair has the casting vote. Should a vacancy arise it shall be filled as soon as possible by calling a Foundation Governors meeting.’

The Clerk advised in the Foundation Trustees meeting immediately preceding this FGB meeting, Trustees had discussed the following retirements and appointments to the Board:

- SS had confirmed of her intention to stand down from the Board after many years of service to the school. The Chair acknowledged the great support SS had provided as a Foundation Trustee and extended an invitation to her to attend the Annual General Meeting of the Foundation Trustees on 01.10.20, whether that be a face to face or online meeting.
- SH had confirmed of her intention to stand down from her role as the Parents' Association Foundation Trustee Governor, although had indicated her willingness to continue as a Foundation Trustee Governor. Trustees had been pleased to acknowledge SH continue as a Foundation Trustee Governor for a further term of office of four years effective 02.07.20.
- As an aside the Headmaster indicated Mr A Jackson may stand down from his role as Staff Governor from the beginning of the autumn term following his appointment to Assistant Headteacher. The business had been referred for clarification to this Full Governing Board meeting.

Referring to the proposed Foundation Trustee Governor appointments:

- In the absence of a parent recommended by election from the Parents' Association, and on a proposal from the Foundation Chair, seconded by HC and approved by Trustees, the Trustees appointed ST the Parents' Association Foundation Trustee Governor for a term of office of four years effective 02.07.20. The business deferred to the meeting of the Full Governing Board. The Foundation Chair invited ST to acknowledge her acceptance of the appointment and on a proposal from SC, seconded by DS, ST was appointed as the Parents' Association Trustee Governor with effect from 02.07.20 for a term of office of four years.



	<ul style="list-style-type: none"> <li>On a proposal from the Chair and seconded by SC, JB was appointed as a Co-opted Governor to the Board with effect from 02.07.20 for a term of office of two years.</li> <li>In the absence of AH from the meeting due to a technology issue, on a proposal from the Chair and seconded by DS and approved by the Board, it was agreed as a robust and best practice, that Mr Anthony Hart, presently a Parent Governor, a qualified Accountant, and an Old Boy of the School be invited to oversee the management of the Foundation Trust accounts and finances. (The preparation of the Annual Report and Financial Statement of the Foundation accounts to remain with the current Auditor, Arthur E. Walker &amp; Co, 6 Water Street, Skipton, BD23 1PB). <b>Action:</b> CW and the Clerk to support AH with access to the appropriate annual reports and Financial Statements.</li> <li><b>Action:</b> It was agreed the Headmaster progress a Staff Governor election in the autumn term, if required.</li> </ul>		<p>Act CW Clerk</p> <p>Act MJE</p>
<p>115::20 FGB</p>	<p>To approve as a correct record, the minutes of the meeting of the Full Governing Board held on: 14.05.20.</p> <p>The minutes of the meeting of the Full Governing Board held on 14.05.20 were approved as a correct record by Governors, proposed by HC, seconded by SF and pp signed by the Clerk.</p> <p>To consider matters arising from the minutes and for which there is no separate agenda item.</p> <p>At 93::20FGB: <b>Governors who have not already done so please complete the SFVS Financial Skills Matrix and return to the Clerk.</b></p> <p>There were no other matters arising other than actions to be concluded during the business of this meeting.</p> <p>To approve as a correct record, the confidential minutes of the meeting of the Full Governing Board held on: 14.05.20.</p> <p>The confidential minutes of the meeting of the Full Governing Board held on 14.05.20 previously approved by the Chair and the Headmaster were taken as read and pp signed by the Clerk.</p>	<p>Chair Clerk</p>	<p>Act Gov's</p>
<p>116::20 FGB</p>	<p>To receive minutes (if available) and a brief resume of business from the Chair, from the meeting of the Resources &amp; Finance Committee held on 22.06.20 if available.</p>	<p>Chair JL</p>	



Speaking to the business of the Resources & Finance Committee meeting of 22.06.20, the Committee Chair (JL) advised:

- Much of the business had been around the budget for the forthcoming year, particularly the impact of Covid on both income and expenditure.
- Governors had been pleased to note almost all of the school trip finances had been refunded, with the one (school trip to Normandy) awaiting refund (as of date of Committee meeting, 22.06.20).
- The Committee had reviewed the Risk Assessments for the students returning to school, with the additional (Covid) facilities in place.
- Other than that, Governors had looked at the capital projects completed and proposed, and received a staffing update from the Headmaster.

To receive minutes (if available) and a brief resume of business from the Chair, from the meeting of the School Improvement Committee held on 25.06.20.

SH

In the absence of SH, the Vice Chair to the Committee, SC provided a resume to the business of the School Improvement Committee meeting of 25.06.20.

- The Headmaster had provided an update on the Centre Assessed Grades.
- The Deputy Head Teacher, PD, had presented a detailed overview of the summer term curriculum.
- There had also been discussion on contingency planning for the autumn term with an update on Safeguarding and staffing issues.

To receive a brief resume of business from the Chair, from the meeting of the Foundation Trustees immediately preceding this Full Governing Board meeting.

Chair

The Chair of the Foundation Trust, CW provided a brief resume of business concluded in the Foundation Trustees meeting immediately preceding this meeting of the Full Governing Board.

- Trustees had covered the Governor Report / Composition retirements and new appointments.
- There had been discussion relating to the Land Registry (the school site) and confirmation of the Trustee Indemnity Insurance (an active policy now in place).
- Trustees had received the Annual Report and Financial Statement (the Foundation accounts) for year ended 31.03.20.
- Trustees had discussed the funding streams available to the Foundation, to enhance, or review the various options available, with the general consensus of opinion to revisit this at some time in the next year.



	<ul style="list-style-type: none"> <li>• SC had provided a most detailed report on the Petyt Library.</li> </ul> <p>To receive minutes, where available, from any additional Committee Meetings or Panels held since the last meeting of the Full Governing Board on 14.05.20.</p> <p>The Chair confirmed there had been no other meetings of Committees or Panels held since the last meeting of the Full Governing Board on 14.05.20.</p>	Chair																																											
117::20 FGB	<p><b>Dates of meetings of the FGB &amp; Committees for the academic year 2019-20:</b> All meetings at 4.30pm unless otherwise indicated.</p> <p><b>Summer Term 2020</b></p> <table border="0"> <tr> <td><b>Thursday 2 July 2020 4.00pm</b></td> <td><b>Foundation Trustees Meeting</b></td> </tr> <tr> <td><b>Thursday 2 July 2020 4.45pm</b></td> <td><b>Full Governing Board</b></td> </tr> </table> <p><b>To consider / confirm the proposed dates of meetings for the academic year 2020-2021</b></p> <p><b>Autumn Term 2020</b></p> <table border="0"> <tr> <td>Thursday 1 October 2020 4.00pm</td> <td>Foundation Trustees Meeting (AGM)</td> </tr> <tr> <td><b>Thursday 15 October 2020</b></td> <td><b>Full Governing Board (AGM)</b></td> </tr> <tr> <td>Thursday 12 November 2020</td> <td>School Improvement Committee</td> </tr> <tr> <td>Monday 16 November 2020</td> <td>Resources &amp; Finance Committee</td> </tr> <tr> <td><b>Thursday 3 December 2020</b></td> <td><b>Full Governing Board</b></td> </tr> </table> <p><b>Spring Term 2021</b></p> <table border="0"> <tr> <td>Thursday 21 January 2021</td> <td>School Improvement Committee</td> </tr> <tr> <td>Monday 25 January 2021</td> <td>Resources &amp; Finance Committee</td> </tr> <tr> <td><b>Thursday 4 February 2021</b></td> <td><b>Full Governing Board</b></td> </tr> <tr> <td>Thursday 4 March 2021</td> <td>School Improvement Committee</td> </tr> <tr> <td>Monday 8 March 2021</td> <td>Resources &amp; Finance Committee</td> </tr> <tr> <td>Thursday 18 March 2021 4.00pm</td> <td>Foundation Trustees Meeting</td> </tr> <tr> <td><b>Thursday 18 March 2021 4.45pm</b></td> <td><b>Full Governing Board</b></td> </tr> </table> <p><b>Summer Term 2021</b></p> <table border="0"> <tr> <td>Thursday 29 April 2021</td> <td>School Improvement Committee</td> </tr> <tr> <td>Monday 10 May 2021</td> <td>Resources &amp; Finance Committee</td> </tr> <tr> <td><b>Thursday 20 May 2021</b></td> <td><b>Full Governing Board</b></td> </tr> <tr> <td>Thursday 17 June 2021</td> <td>School Improvement Committee</td> </tr> <tr> <td>Monday 21 June 2021</td> <td>Resources &amp; Finance Committee</td> </tr> <tr> <td>Thursday 1 July 2021 4.00pm</td> <td>Foundation Trustees Meeting</td> </tr> <tr> <td><b>Thursday 1 July 2021 4.45pm</b></td> <td><b>Full Governing Board</b></td> </tr> </table>	<b>Thursday 2 July 2020 4.00pm</b>	<b>Foundation Trustees Meeting</b>	<b>Thursday 2 July 2020 4.45pm</b>	<b>Full Governing Board</b>	Thursday 1 October 2020 4.00pm	Foundation Trustees Meeting (AGM)	<b>Thursday 15 October 2020</b>	<b>Full Governing Board (AGM)</b>	Thursday 12 November 2020	School Improvement Committee	Monday 16 November 2020	Resources & Finance Committee	<b>Thursday 3 December 2020</b>	<b>Full Governing Board</b>	Thursday 21 January 2021	School Improvement Committee	Monday 25 January 2021	Resources & Finance Committee	<b>Thursday 4 February 2021</b>	<b>Full Governing Board</b>	Thursday 4 March 2021	School Improvement Committee	Monday 8 March 2021	Resources & Finance Committee	Thursday 18 March 2021 4.00pm	Foundation Trustees Meeting	<b>Thursday 18 March 2021 4.45pm</b>	<b>Full Governing Board</b>	Thursday 29 April 2021	School Improvement Committee	Monday 10 May 2021	Resources & Finance Committee	<b>Thursday 20 May 2021</b>	<b>Full Governing Board</b>	Thursday 17 June 2021	School Improvement Committee	Monday 21 June 2021	Resources & Finance Committee	Thursday 1 July 2021 4.00pm	Foundation Trustees Meeting	<b>Thursday 1 July 2021 4.45pm</b>	<b>Full Governing Board</b>	Chair	
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## BUSINESS OF THE FULL GOVERNING BOARD

118::20  
FGB

**Headteacher's Report** (attached)

To include verbal report on 2020 exams process and consultation on plans for 2021  
Evaluation of the 2019-20 School Development Plan (attached)

Chair  
MJE

The Headmaster presented his Report to Governors for March 2020, a short Report for the purpose of record. Staff appointments were provided for the academic year to date, together with resignations and retirements. Governors noted that Mr C Stubbings had been appointed as the Educational Visits Coordinator; Mr P Entwistle had been appointed to the IT technician role and had already started work; and most recently the school had appointed Ms M Weedy as Chemistry Technician to begin in September. The School was currently fully staffed.

The Headmaster advised the Attendance Information had been temporarily suspended during the Lockdown period, with the School required to record attendance again from September 2020.

The FOI information was provided with one recent FOI currently unrecorded and being dealt with as discussed within Committee.

There were no educational trips and / or visits requiring Governing Board approval at the current time. Governors recorded their especial thanks to the School Business Leader, ADW, and his team for their work in negotiation with the tour operators to have all funds returned to the parents for the cancelled school trips. There were currently no international school trips arranged for the forthcoming academic year and it would be prudent, the Headmaster advised, given recent experiences, to have protocols in place going forward, to attenuate the burden of responsibility on the Governing Board.

There were no questions to the Headmaster.

Speaking to the 2020 exams process and consultation on plans for 2021, the Centre Assessed Grades for all of the GCSE and A Level, the Headmaster confirmed, from the School's perspective, the process had now ended. The grounds for appeal would be limited this year.

The A level results would be available on 13 August and the GCSE results on the 20 August. The Headmaster was unsure at this point whether the students would be able to come into school (all together) to receive their grades, but confirmed the school would look to allow students to visit school if at all possible.

Any student entered for exams this summer and dissatisfied with their grades, would be able to enter the programme of exams available in the autumn; the A level exams to be held in October (results in December) with the GCSE exams in November (results in February). In consequence, therefore, the school hall would be unavailable throughout October and November, with some disruption to the Year 12 teaching anticipated.

Moving forward, the Headmaster advised a consultation now launched to the programme for exams in the next academic year.



	<p>There were no questions.</p> <p>The Headmaster referred Governors to the evaluation of the 2019-20 School Development Plan (circulated with papers for the meeting); the School Self Evaluation Plan (SEF) not yet circulated to Governors. The revised SDP for the next year and the SEF to be circulated to Governors by email in the next weeks.</p>		
<p>119::20 FGB</p>	<p><b>Current operations and plans for expected return of pupils in September</b> Verbal report</p> <p>There was discussion on the September return to school with guidance from government on the removal of the social distancing requirement for pupils (in the classrooms), thereby allowing the school (all schools) to have all pupils back from the beginning of autumn term.</p> <p>However, year groups are to be kept apart, and school start and end times (of the day) are to be staggered. The Headmaster and SLT were setting out a workable plan to alleviate issues and allow the smooth running of school from the beginning of the September term, with detail to be circulated to governors and parents in due course.</p> <p>The remaining challenges would be largely organisational, in the event of an outbreak of Covid in school for example, with a number of strategies in place to address any ongoing issues.</p> <p>The Headmaster confirmed the school would not be reducing the breadth of the curriculum.</p> <p>On a question around the start and end times of the school day, a Governor was of the view there could be considerable impact on students, particularly those using public transport. The Headmaster confirmed, for the purpose of clarity, that changes to school start and end times would be limited to ten minutes, primarily to avoid students congregating on the school drive and in the entrance and exit ways.</p> <p><b>Action:</b> The Headmaster agreed to circulate the operational plan to Governors in the next week.</p> <p>In terms of Induction, the school had prepared induction videos for the new Year 7 boys and Year 12 students (and parents). An induction day for the new Year 7 was in the process of planning. The Headmaster proposed to hold a video conference with each year Group prior to start of School in September.</p> <p><b>Action:</b> The information, in terms of Induction, and importantly, the Risk Assessment, to be shared with Governors in due course, with the information to also be available on the School website.</p>	<p>Chair MJE</p> <p>Act MJE</p> <p>Act MJE</p>	





<p>120::20 FGB</p>	<p><b>Curriculum planning</b> Remote learning survey (attached, AJP) and 2020-21 Curriculum Planning (PD)</p> <p>AJP presented the Remote Learning Survey (Teaching Staff) as of 1 June 2020 to Governors, the second of two surveys having been conducted during the recent period of closure. The first, a survey of parents conducted by the Deputy Head Teacher and this, the second, investigating remote learning provision via the staff.</p> <p>Teaching staff had completed the survey so that an evaluation of the provision of remote learning during the seven week period from 23.3.20 to 1.6.20 could be made. The outcomes from the survey to be used to identify next steps and inform actions in order to further improve the provision.</p> <p>Governors noted there had been 48 teacher responses to the survey, and with overview from AJP, they evaluated the questioning and responses.</p> <p>During Lockdown and the partial school reopening, teachers had taken mixed approaches to support home learning, the purpose of the survey to establish the current practice and how the provision could be improved, and to evaluate the engagement of pupils in term of the work being set.</p> <p>The detailed Survey, questions and responses are available to Governors on the 365 Drive/ folder for this meeting.</p> <p>Governors noted particularly from the observational comments:</p> <ul style="list-style-type: none"> <li>• Teachers have stated that they are working very hard and have found this a positive challenge. Contexts at home can add to the challenge for some teachers and they state that they have felt supported by SLT throughout the process. The benefits and opportunities in TEAMS is acknowledged as changing future practice.</li> </ul> <p>Concluding, AJP provided overview in terms of the next steps and actions to be progressed from the Survey; actions to include:</p> <ul style="list-style-type: none"> <li>• Explore ways to increase engagement for all pupils but especially in Years 7 and 10. The virtual meetings and then time in school may have some impact on Y10, so Y7 should be our next priority.</li> <li>• Increase online face to face teaching across all key stages.</li> <li>• Share best practice as CPD, including design of model online lesson structures, effective resources, functions etc.</li> <li>• Explore feasibility and costs of improvements to online provision and school infrastructures for both teachers and pupils, to include laptop schemes for pupils and teachers.</li> </ul>	<p>Chair AJP PD</p>
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	<p>The Chair thanked AJP for her detailed and informative presentation, particularly with regard to observations around informing and changing future practice and technology.</p> <p>Governors recorded their thanks to the whole school team. The Report was well received. There were no questions.</p> <p>-----</p> <p>Referring to the 2020-21 Curriculum Planning, the Deputy Head Teacher confirmed her work in conjunction with the Heads of Faculty on assessing the knowledge and skills of new pupils. Particularly important for Year 6 into Year 7, Year 8 going into Year 9 (and starting their GCSE courses), with teachers to remain flexible as they may need to adapt their plans for the first weeks of term.</p> <p>The Schemes of Learning had already been reorganised by the Heads of Faculty, with the more challenging aspects to be taught in September (face to face and in preference to being taught remotely).</p> <p>The wider use of digital technology had been a learning curve for all involved, with plans to continue remote / blended learning, and more traditional aspect of school life; Virtual Prize Giving, Parents Evening, and the Careers Fair, for example, online.</p> <p>Marking and Assessment had been a challenge, had been done online and may well have to continue, with pupils responding to marking to sustain their engagement.</p> <p>Heads of Faculty were currently looking at their Faculty Development Plans, their main focus within that, would be the regular assessment of, and the centralisation of (assessment) data. They would be looking at ‘Closing the Gap’ in terms of any that might have developed through the school closure, the health and wellbeing of pupils, and the further development of the digital learning programmes.</p> <p>The Deputy Head Teacher invited questions.</p> <p>The Chair expressed a thanks on behalf of Governors for the detailed insight into the Curriculum planning for the next academic year.</p>		
<p>121::20 FGB</p>	<p><b>Schools’ Condition Fund</b> (attached) <b>Plans for capital investment to April 2021</b></p> <p>Speaking to the School Condition Fund, (replacing the LCVAP Grant system), the Headmaster advised the School had been allocated £153k. With the 10% the Foundation was required to contribute to that, the school would have circa £170k of capital funding (in addition to the Devolved Capital Formula).</p> <p>The first response had been to utilise the fund for some significant project, a 4G pitch or a lecture theatre, built as an extension to the Sixth Form block. On reflection, and given the current revenue cycle, the Resources &amp; Finance Committee had agreed the School progress the smaller capital projects, including:</p>	<p>Chair MJE ADW</p>	



- IT equipment for staff (devices / webcams / accessories);
- Site-wide Wi-Fi;
- Redecoration of Art staircase and Humanities classrooms;
- Flooring Science laboratories and Art staircase;
- Shelters in Quad;
- Refurbishment of the Glass Passage;
- Additional perimeter fencing;
- Science laboratory roof repairs;
- Library door replacement / Maglocks on various doors.

The Headmaster explained from September, it would be prudent to ensure the additional IT investment happens before September to support on-going remote learning for some pupils.

With initial approval granted in Committee, the Headmaster sought approval from the Board to order a range of devices, laptops, tablets and webcams to support the staff, to enable them to work more readily from home, to annotate work and mark online, for example.

Referring to specific items, the School Business Leader had prepared a list of the IT need to include the development of the Site-wide Wi-Fi, the allowance amounting to circa £50k, the end figure possibly less.

**Action:** The Governing Board approved ADW progress the order for the IT and Site-wide Wi-Fi related equipment.

**Action:** ADW to circulate the quotation, report to governors / to agree in principle.

ADW confirmed the Governing Board would have the opportunity to formally endorse the other projects (list above) as and when they went through planning etc.

It was agreed the other ancillary projects, which would be better completed across the Summer recess, be progressed in time for the school reopening in September.

Act  
ADW

122::20  
FGB

**Admissions**

Update on current progress and contingency planning for 2021 entry  
*Confidential admissions enquiry*

Referring to Admissions, the Headmaster advised the Government was currently drafting guidance on selective testing in the Autumn term, which was, as yet, unpublished. In communication with the Grammar School Heads Association, there had been some suggestion, that schools might consider deferring testing to test later in the year.

The Headmaster advised that the School had not, as yet, changed the published arrangements. It would wait for the guidance to be published before taking action.

Chair  
MJE



	<p>The closing date for registrations had been Monday (29.06.20); the Governing Board now requiring to convene an Admissions Panel meeting to consider those admissions requesting special arrangements.</p> <p><b>Action:</b> The Headmaster proposed a date of 13 July at 4.30pm, the Clerk to confirm Governors to support and convene the meeting via MS Teams. Governors to include DS, HC, SC, BG, ST.</p> <p>Given the publicity around Admissions to the School, Governors were pleased with the number of registrations.</p> <p>Meeting status:: A confidential item of business was recorded.</p>		Act Clerk
123::20 FGB	<p><b>Link Governor Reporting</b></p> <p>To receive Link Governor Reports since the last meeting of the Full Governing Board held on 14.05.20.</p> <p>There were currently no Link Governor Reports due to recent school closure.</p>	Chair	
124::20 FGB	<p><b>Safeguarding update</b></p> <p>Changes to the Keeping Children Safe in Education document (attached), which comes into force on 1 September 2020.</p> <p>HMS asked Governors to remain aware of the changes to the Keeping Children Safe in Education document (circulated with papers for this meeting), which comes into force on 1 September 2020.</p> <p>In terms of the requirements for KCSiE, the School was completely compliant. HMS sought additionally to reassure Governors around the excellent service being provided by the external councillor, with many pupils having benefitted from the provision.</p> <p><b>Action:</b> HMS to send her Safeguarding PowerPoint presentation to the Clerk for circulation to all Governors.</p> <p>On behalf of all Governors, both the Headmaster and the Chair expressed and especial thanks to HMS on her longstanding service to Ermysted's and her impeccable commitment to Pastoral Provision and Safeguarding in the school, leaving behind a very laudable legacy to stand the school in good stead for the future.</p>	Chair SH HMS	Act HMS
125::20 FGB	<p><b>Policy reviews, revisions and updates:</b></p> <ul style="list-style-type: none"> <li>• Governors to approve <b>2021-22 Term Dates</b> (previously distributed)</li> <li>• <b>SEND Policy</b> and <b>SEND Information Report</b> (attached)</li> <li>• <b>Health and Safety Policy</b> (attached)</li> </ul> <p>The Governing Board approved the 2021-22 Term Dates, and ratified the SEND Policy, the SEND Information Report, and the Health and Safety Policy.</p>	Chair MJE	



126::20 FGB	<p><b>Governor support information / NYCC governor training</b> (links updated and active as at 02.07.20)</p> <ul style="list-style-type: none"> <li>• Governor Handbook &amp; Competency Framework (NGA; March 2019): <a href="#">link</a></li> <li>• NYCC Governor Training / SIN Meetings 2019-20: <a href="#">link</a> (available to download as a word doc)</li> <li>• For NYCC, CYPS / Governance / main page: <a href="#">link</a></li> <li>• Support Information for new Governors is available on the Governor Drive in the folder for this academic year.</li> </ul> <ul style="list-style-type: none"> <li>• NGA (National Governors Association): <a href="#">link</a></li> <li>• NGA Members login / password reset: <a href="#">link</a></li> </ul> <p><b>Due to the current restrictions on meetings and associated travel, all NYCC planned Governor training for the foreseeable future had been cancelled. Governors please note.</b></p>	Chair Clerk	
<b>OTHER BUSINESS</b>			
127::20 FGB	<p>To deal with any matters agreed for consideration under previous agenda item (urgent business).</p> <p>There were no other matters agreed for consideration under previous agenda item (urgent business).</p>	Chair	
128::20 FGB	<p>To review the business of the meeting and determine whether any part of the proceeding should be treated as confidential and excluded from the minutes to be made available for public inspection.</p> <p>The Governing Board exercised the option to determine an item of business be treated as confidential and the business, therefore, be excluded from the minutes of this meeting to be made available for public inspection; ergo a confidential item of business is assigned to the minutes of this meeting.</p>	Chair	
	<p>There being no further business the Chair declared the meeting closed.</p> <p><b>Meeting status: The Chair declared the meeting closed 6.33pm.</b></p> <p>David Frankland Clerk to the Governing Board Secretary &amp; Clerk to the Foundation Trust <a href="mailto:dfrankland@ermysteds.n-yorks.sch.uk">dfrankland@ermysteds.n-yorks.sch.uk</a></p>		

Signed: .....

Date: .....