



The Annual General Meeting of the Ermysted's Grammar School Full Governing Board was held on **Thursday 15<sup>th</sup> October 2020 at 4.30pm online via MS Teams.**

### GOVERNORS

Mr C Worts [CW] Chair (FTG); Mr M Evans [MJE] Headmaster (SG); Mr S Flanagan [SF] Vice Chair (FTG)  
Mrs J Lloyd [JL] (FTG); Mr AM Davies [AD] (FTG); Mr HG Cutler [HC] (FTG); Dr S Humphrey [SH] (FTG)  
Ms S Trelease [ST] (PAFTG); Mr S Clarkson [SC] (OBFTG); Mrs D Swiffen [DS] (FTG)  
Ms V Anderson [VA] (PG); Mr A Hart [AH] (PG); Mrs R Nazar [RN] (CG)  
Mr B Garner [BG] (LA); Mr J Burton [JB] (CG); Mr C Baker [CB] (SG)

(FTG) Foundation Trustee Governor; (OBFTG) Old Boys Foundation Trustee Governor  
(PAFTG) Parents Association Foundation Trustee Governor; (SG) Staff Governor  
(LA) Local Authority Governor; (PG) Parent Governor; (CG) Co-opted Governor

### TO BE IN ATTENDANCE

Mr D Frankland [DF] Clerk to Governors  
Mr A Wooley [ADW] School Business Leader  
Ms P Davies [PD] Deputy Head Teacher  
Members of the Senior Leadership Team

## MINUTES OF THE ANNUAL GENERAL MEETING OF THE FULL GOVERNING BOARD 15.10.20

### GOVERNORS ONLINE

Mr C Worts [CW] Chair (FTG); Mr M Evans [MJE] Headmaster (SG); Mr S Flanagan [SF] Vice Chair (FTG)  
Mr HG Cutler [HC] (FTG); Dr S Humphrey [SH] (FTG); Ms S Trelease [ST] (PAFTG)  
Mr S Clarkson [SC] (OBFTG); Mrs D Swiffen [DS] (FTG); Ms V Anderson [VA] (PG)  
Mrs R Nazar [RN] (CG); Mr B Garner [BG] (LA); Mr J Burton [JB] (CG); Mr C Baker [CB] (SG)

### ATTENDEES ONLINE

Mr D Frankland [DF] Clerk to Governors  
Mr A Wooley [ADW] School Business Leader  
Ms P Davies [PD] Deputy Head Teacher  
Members of the Senior Leadership Team

## PROCEDURAL

Min	Item	Lead	att
01::20 FGB	To extend a welcome to all present and open the meeting.  <b>Meeting status::Quorate</b> The retiring Chair CW, opened the meeting at 4.35pm., extended a welcome to Governors and to all members of Senior Leadership Team in attendance.	CW	





<p>04::20 FGB</p>	<p><b>EGS Standing Orders Policy &amp; Governor Code of Practice:</b></p> <ul style="list-style-type: none"> <li>• To ratify the EGS Standing Orders Policy and EGS Governor Code of Practice;</li> <li>• To sign the EGS Code of Practice (appended to the Standing Orders Policy).</li> </ul> <p>Governors online ratified and agreed to abide by the Ermysted's Grammar School Governor Code of Practice, a document appended to the EGS Standing Orders (and Procedural Workings of the Governing Board) Policy.</p> <p><b>It was agreed the Chair, or Clerk sign the EGS Code of Practice on behalf of all Governors; Governors to individually sign at the first / next available face to face meeting of the Full Governing Board.</b></p>	<p>Chair</p>	<p>Act Chair Clerk</p>
<p>05::20 FGB</p>	<p>To receive any Declaration of Interests, pecuniary or non-pecuniary, for the purpose of the business of this meeting.</p> <p>There were no declarations of interest recorded, pecuniary or otherwise for the purpose of the business of this meeting.</p>	<p>Chair Clerk</p>	
<p>06::20 FGB</p>	<p>To receive notification of other urgent business for consideration at agenda item: - other business.</p> <ul style="list-style-type: none"> <li>• PD to notify Governors of, and overview the Virtual Careers Fair to take place on Wednesday 4 November 2020</li> <li>• The Headmaster advised a number of items of business detailed to the agenda at 24::20FGB</li> </ul>	<p>Chair</p>	
<p>07::20 FGB</p>	<p>To determine whether any part of the proceeding should be treated as confidential and excluded from the minutes to be made available for public inspection.</p> <p>Governors agreed items of confidential business to be determined where appropriate. Governors are reminded of the need for confidentiality on some aspects of Governing Board Meetings.</p>	<p>Chair</p>	
<p>08::20 FGB</p>	<p><b>To complete or update as required:</b> LA Governor Self Declaration; Register of Business Interests. Register of Gifts &amp; Hospitality.</p> <p>See previous agenda item 04::20 FGB</p> <p><b>Action:</b> It was agreed the Clerk circulate to Governors, the LA Governor Self Declaration, the Register of Business Interests, the Register of Gifts &amp; Hospitality, and the Governor Skills Audit.</p> <p><b>Action:</b> Governors to complete above and publish to the 365 Onedrive folder 2020-2021 Governor Declarations / 2020 Skills Audit by 03.12.20 (date of the next Full Governing Board) please. Folder at: <a href="#">link</a></p>	<p>Chair Clerk</p>	<p>Act Clerk</p> <p>Act Gov's</p>



<p>09::20 FGB</p>	<p><b>Governor Composition and Report:</b> Confirm the Governing Board Composition.</p> <p>Governors noted the recent reviews to the Governor Composition:</p> <ul style="list-style-type: none"> <li>• The retirement of SS as Foundation Trustee Governor as of 02 07 20;</li> <li>• The appointment of ST as the Parent Association Foundation Trustee Governor as of 02.07.20, and for a Term of Office of four years until 01.07.24.</li> <li>• The appointment of SH as a Foundation Trustee Governor, having stood down as the Parent Association Foundation Trustee Governor as of 02.07.20, and for a Term of Office of four years until 01.07.24</li> <li>• The appointment of JB as a Co-opted Governor as of 02.07.20, having stood down as an Associate Member, and for a Term of Office of two years until 01.07.22.</li> <li>• The retirement of AJ as Staff Governor as of 15.10.20</li> <li>• By staff election, the appointment of CB as Staff Governor as of 15.10.20, and for a term of Office of three years until 14.10.23.</li> </ul>	<p>Chair Clerk</p>	
<p>10::20 FGB</p>	<p><b>To confirm the following business for the academic year 2020 - 2021:</b></p> <p>Governors reviewed the Committees &amp; Panels to be established; the revised doc: Committee Structure, (including the Terms of Reference to be made available on the school website) is appended to the papers for this meeting.</p> <p>To confirm the Committees and Panels be established:</p> <p>The Governing Board confirmed the following Committees and Panels be established:</p> <ul style="list-style-type: none"> <li>• School Improvement Committee</li> <li>• Resources &amp; Finance Committee</li> <li>• Admissions Panel</li> <li>• Staff Discipline Panel</li> <li>• Pupil Discipline Panel</li> <li>• Complaints Appeal Panel</li> <li>• Appeals Panel</li> <li>• Headmaster’s Performance Management Panel</li> <li>• Pay Committee</li> </ul> <p>The determine the composition and membership of the Committees &amp; Panels;</p> <p>The Governing Board approved the composition and membership of the Committees &amp; Panels for the academic year 2020-2021 as the previous academic year with the additions of:</p> <ul style="list-style-type: none"> <li>• JB to continue to sit on the Resources &amp; Finance Committee although now in his role as Co-opted Governor;</li> <li>• CB as the new Staff Governor to sit on the School Improvement Committee.</li> </ul>	<p>Chair</p>	



	<p>To confirm, or otherwise, the Delegation of Authority to the Committees;</p> <p>The Governing Board approved the Committees to have Delegated Authority for the academic year 2020-2021.</p> <p>The confirm the election of the Chairs and Vice Chairs to the Committees and Panels;</p> <p>The Governing Board approved the Committees and Panels elect their respective Chairs and Vice Chairs.</p> <p>To confirm the Clerk to those Committees which have Delegated Authority;</p> <p>The Governing Board approved the Clerk incumbent to the Governing Board be appointed to those Committees which have Delegated Authority.</p> <p>To approve the Terms of Reference of the Committees &amp; Panels.</p> <p>Governors ratified the Terms of Reference of the Committees and Panels for the academic year 2020-2021 (circulated with papers for this FGB meeting).</p> <p><b>Action:</b> The Terms of Reference for the Resources &amp; Finance and the School Improvement Committee be referred to the first meeting of the respective Committee for review as, or if required, and brought to the next meeting of the Full Governing Board on 03.12.20 for ratification.</p> <p>On a matter of clarification to a question from DS, (currently serving as the EGS Representative Governor sitting on the Governing Board of the Beamsley Boyle &amp; Petyt School, Bolton Abbey, Skipton, BD23 6HE), the Clerk confirmed the appointment of the EGS to the Boyle &amp; Petyt Governing Board, the responsibility of the B&amp;P Trustees.</p>		Act Clerk
11::20 FGB	<p><b>To confirm / appoint Governors with specific responsibilities for academic year 2020 - 2021:</b></p> <ul style="list-style-type: none"> <li>• Link Governors &amp; Governor Monitoring on School Development Plan 2020-21</li> </ul> <p>Referring to the Link Governors &amp; Governor Monitoring on School Development Plan 2020-21, the Headmaster confirmed the following Link Governors roles:</p> <ul style="list-style-type: none"> <li>• DS: Leadership &amp; Management;</li> <li>• SC: Comms &amp; Marketing;</li> <li>• JL: Resources and Finance;</li> <li>• SF: Student Progress;</li> <li>• SF: Careers;</li> <li>• SH: Safeguarding &amp; Pastoral Care;</li> <li>• VA: SEND;</li> <li>• VA: Disadvantaged</li> <li>• BG: Languages Faculty;</li> <li>• HC: Humanities Faculty;</li> </ul>		



	<ul style="list-style-type: none"> <li>• AH: Mathematics Faculty</li> <li>• RN: Science Faculty;</li> <li>• ST: Creative Arts Faculty.</li> </ul> <p>The Headmaster advised that given the present issues around visiting school, Governors, and their respective school contacts should endeavour to maintain the progress of the Link Governor programme by whatever medium was appropriate.</p> <p>The Link Governor Policy had not changed, other than BG to monitor the Language Faculty, with other available Governors to support the link needs as and when identified.</p>		
<p>12::20 FGB</p>	<p>To approve as a correct record, the minutes of the meeting of the Full Governing Board held on: 02.07.20.</p> <p>The minutes of the meeting of the Full Governing Board held on 02.07.20 were approved as a correct record by Governors, proposed by HC, seconded by BG and pp signed by the Clerk.</p> <p>To consider matters arising from the minutes and for which there is no separate agenda item.</p> <p>There were no matters arising from the minutes other than business to be concluded within the agenda of this meeting</p> <p>To approve as a correct record, the confidential minutes of the meeting of the Full Governing Board held on: 02.07.20.</p> <p>The confidential minutes of the meeting of the Full Governing Board held on 02.07.20 were approved as a correct record by the Chair, seconded by the Headmaster and pp signed by the Clerk.</p>	<p>Chair Clerk</p>	
<p>13::20 FGB</p>	<p>To receive minutes and a brief resume of business from the Chair, from the meeting of the Admissions Panel held on 20.07.20.</p> <p>The Headmaster provided a brief resume to the confidential business from the meeting of the Admissions Panel held on 20.07.20.</p> <p>To receive minutes and a brief resume of business from the Chair, from the meeting of the Admissions Panel held on 20.08.20.</p> <p>The Headmaster provided a brief resume to the confidential business from the meeting of the Admissions Panel held on 20.08.20.</p> <p>To receive a brief resume of business from the Chair, from the meeting of the Foundation Trustees held on 01.10.20.</p>	<p>Chair MJE</p> <p>MJE</p> <p>CW</p>	





## BUSINESS OF THE FULL GOVERNING BOARD

15::20 FGB **Headmaster's Report (report attached)**  
Pupil targets; staffing; behaviour and attendance; GDPR and H&S; School trips

Chair  
MJE

The Headmaster presented his Report to Governors for October 2020 and provided a summary to the current levels of progress. Governors noted there was no progress data available (to date) and the absence of prior attainment (data) for the Year 7 group. The data set for the SEND cohort and disadvantaged groups was currently being collated and would be populated in due course.

Referring to the staffing update, the Headmaster confirmed a number of appointments over the Summer, most to support the preventative measures now in place to address the ongoing Covid-19 requirements; a substantial financial commitment to support the additional movement of pupils around the school, with ADW to provide more detailed information at 17::20 FGB later in the meeting.

Governors noted also the additional appointments and resignations in the academic year to date; the more detailed information relating to individual appointments available in the Report.

The school roll currently stood at 828, an anticipated increase from the previous year's intake with the new Year 7 and the larger Year 12; the FTE for 2020-21 being 47.4, and the PTR, therefore, 17.5.

Governors considered the Absence Information (collated the previous week), with attendance currently (across the school) between 95-97% each week. There is c. 1% unauthorised attendance, which is almost exclusively explained by the individual pupils detailed in the Report. The average diluted somewhat further by the Year 13 numbers who had been on study leave in the first week of term. The Headmaster confirmed the attendance as very good in the circumstances and when compared with the national average for secondary schools at the moment, which is around 86%.

The behaviour information presented confirmed a much-improved position (compared to this time last year) particularly outside of the classroom. It is thought that the preventative measures have been helpful, with the separation of the year groups, and the splitting of breaks and lunch times. The school continued to make referrals to outside agencies with additional support and counselling available in the school.

Incidental information on Accident Data, FOI requests and data breaches (all year to date), was provided to Governors.

The Headmaster explained the protocol governing the current practice for management of DBS checks in school, previously undertaken by NYCC on a 'random sampling' basis. The school had now opted out of the LA's process, with all staff having 'long dated' DBS certificates to be rechecked during this academic year and the school moving to a rolling programme of rechecks thereafter.





	<p>Governors noted the Educational Trips had been much curtailed, given the current situation, with no residential visits having taken place since the last meeting of the Full Governing Board on 02.07.20. There were no residential trips planned currently that required Governing Board approval.</p> <p>Some Duke of Edinburgh (non-residential) trips had, however, taken place, with additional DofE planned for the Autumn term, all conducted in a Covid secure environment.</p> <p>There were no questions.</p> <p>In addition to his Autumn Term Report, Headmaster provided a brief update on the current position in school, there being some concern expressed by the media as to how far children had fallen behind during the lockdown, with suggestions that significant ‘catch-up’ work would be required.</p> <p>The Headmaster was of the view the students in this school had worked extremely well through the lockdown, and reassured the Board that the staff had worked diligently to provide a strong remote learning programme to students from very early in the process.</p> <p>Since the start of term, students had been particularly compliant with the preventative measures in place. It was highlighted that teaching staff were being asked to manage a substantial workload during the Autumn term.</p> <p>Governor noted of the recent Covid positive test in school, the school having quickly taken the appropriate action to meet compliance and reduce the associated risks to other pupils and members of staff.</p> <p>Responding to a question on staff wellbeing, the Headmaster confirmed he would run a staff wellbeing survey / questionnaire later in the year.</p> <p>On a question relating to catering and potential reduction in income in the Refectory, the Headmaster confirmed many pupils had continued to access to hot food, though there were higher staffing costs associated with the change in school timings. Numbers in the Refectory were still good, with a pleasing range of choices on offer to pupils.</p> <p>On behalf of all Governors, and for the purpose of the minute, the Chair expressed an especial thanks to all the staff, members of the SLT, and indeed the Headmaster, for their concerted effort and dedication in managing the challenges presented throughout this difficult period.</p>		Act MJE
16::20 FGB	<p><b>2020 Examination Performance (report attached)</b></p> <ul style="list-style-type: none"> <li>• Analysis of the 2020 GCE and GCSE results</li> <li>• Groups analysis</li> </ul> <p>Moving to the 2020 Examination Performance, the Headmaster referred to the chaos that had resulted from the statistical adjustment to the Centre Assessed Grades (CAGs) over the Summer.</p>	Chair MJE	



The external moderation process had resulted in many CAGs being lowered, in this school and elsewhere across the country:

- Cohorts with fewer than five entries had seen the CAGs left untouched;
- For those cohorts of between 5 and 15 entries, more weight had been given to the CAG than the statistical model;
- For those cohorts with 16 or more candidates, grades had been calculated exclusively using a statistical process, with no weight at all given to the CAG.

In most cases, therefore, the CAGs in the school had played no role in the issuance of A-Level grades in 2020. Ultimately, and as Governors will be aware, the furore over the A-Level and GCSE outcomes lead to the Government back-tracking and allowing whichever was the higher of the two process to stand (CAG or those grades arrived at through the statistical model).

The A-Level and GCSE Results Analysis paper presented to Governors in the meeting and overviewed by the Headmaster reflected the final outcomes as issued to the students, with headlines:

**...at A-Level:**

- The A\*/B figure of 68.6% A\*/B was higher than in 2019, with a cohort with slightly weaker prior attainment;
- Official value-added figures are not (and will not) be available for 2020; however, we estimate L3 value-added to be +0.35;
- Of particular note was the significant improvement in the lower grades, with actions taken during the year (especially in mathematics and economics) thought to have played a significant role in reducing the number of Grade D, E and U.
- Pleasingly, the focus groups had responded well to the various interventions, leading to improved outcomes to those suggested by the mock exams.

**...and at GCSE:**

- GCSE performance was very similar to 2019, with a cohort of similar prior attainment;
- 66.5 % of entries were awarded Grade 7 and above;
- Attainment 8 was 72.3 pts (71.4 pts in 2019);
- Progress 8 will not be calculated this year but is estimated to be around + 0.90 (0.65 in 2019);
- 55% of pupils secured the EBacc (51% in 2019).

Governors noted the rising three-year trend of results, with the disadvantaged students in particular having performed well. External students had made very similar levels of progress to internal students over the two-year course, albeit with slightly lower outcomes.





- Additional hours for the extensive work undertaken by the Network Manager and IT Technician throughout summer holiday period to prepare for September;
- Teaching staff salary increase 2.75% rather than 2.50%;
- Additional Science Technician resource;
- Admissions Test costs higher than budgeted;
- Appointment of cleaning staff during the day- a significant increase in cost and alluded to in detail in the PowerPoint available to Governors on the 365 Drive / folder for this meeting.

An indicative summary of the overall position as of date was provided in the presentation notes and the PowerPoint; this to be regarded as a provisional update with a more detailed analysis to be presented to the Resources & Finance Committee and subsequent Full Governing Board in the second half of this Autumn term.

Referring to the Capital Budget 2020-21, ADW provided overview to the list of projects completed to date, and dominated by three items of expenditure, viz:

1. Coronavirus additional washing facilities;
2. IT equipment for staff (devices / webcams / accessories) and replacement projectors;
3. Site-wide Wi-Fi.

ADW referred Governors to the other capital projects either complete or ongoing to include:

- Flooring Science laboratories (S1 / S2) including disconnection and reconnection work;
- Redecoration of Art staircase;
- Classroom conversion (M15);
- Maglocks on various doors, (to support the control of entry);
- Repairs to the roof over the Headmaster's office;
- Installation of matting pathway to tennis courts;
- Repairs to a ceiling in the main school.

ADW raised an awareness of the measures in place to control the movement of students around the refectory, and indeed the wider school, an action to identify who individual students may have been in close contact with, in the event of a positive coronavirus case.

Concluding ADW provided overview of the capital projects envisaged for 2020-21 although not yet actioned, and to include:

- Science laboratory roof repairs;
- Shelters in the Quad;
- Refurbishment of Glass Passage;
- Library door replacement;
- Perimeter fencing;
- Artificial sports pitch planning proposal (revenue cost).



	<p>The more detailed information on the above projects is included in the meeting notes and available on the 365.</p> <p>Referring to the planning proposal for the Artificial Sports Pitch to the top field, ADW confirmed he was in communication with the consultants he had spoken with previously, to put together the proposal to be submitted to the Local Authority to seek consent.</p> <p>There were no questions.</p> <p>The Chair expressed thanks to ADW for his informative presentation and continuing commitment to provide clarity on the school's financial position during these very challenging times.</p>		
<p>18::20 FGB</p>	<p><b>Performance Related Pay (policies attached)</b> Items from the Pay Committee</p> <ul style="list-style-type: none"> <li>• The 2020-21 Pay and Appraisal Policies</li> <li>• The 2020 Pay Recommendations</li> </ul> <p>The 2020 Equalities Monitoring document is provided for information in the Office365 drive.</p> <p>The Headmaster provided a verbal update on the business of the Pay Committee meeting held earlier in the week on 12.10.20 where the Committee had considered the individual, and heavily anonymised, 2020 pay recommendations in detail and approved the relevant progressions.</p> <p>The confidential minutes of the 12.10.20 Pay Committee meeting are available to the individual Governors who supported the meeting on the 365 Drive / Governor confidential folder.</p> <p>On the recommendation of the Pay Committee and on a proposal from the Chair, and seconded by DS, the Governing Board approved the 2020 Pay Recommendations, ratified the 2020-21 Pay Policy, the 2020-21 Appraisal Policy, and approved the 2020-21 Equalities Monitoring document.</p>	<p>Chair MJE</p>	
<p>19::20 FGB</p>	<p><b>Admissions (draft policy attached)</b></p> <ul style="list-style-type: none"> <li>• Draft policy for admissions in September 2022</li> <li>• Methodology and timing of public consultation.</li> </ul> <p>Update on plans for the 2021 Admissions Test.</p> <p>Speaking to the plans for the 2021 Admissions Test, the Headmaster confirmed that over the summer he had sought a variation from the Schools' Adjudicator to delay the testing from mid-September until 17.10.20. The reasoning behind the delay to consider the guidance (not a directive) from Government that schools should consider the impact of disadvantaged pupils (the delay giving those pupils more time in school).</p>	<p>Chair MJE</p>	



	<p>The Headmaster explained how having moved the testing to October, the school would now be required to go to consultation to move the date back in subsequent year.</p> <p>The Headmaster provided overview to the Admission testing planned for the coming Saturday, with a substantial amount of planning required to maintain a Covid secure environment.</p> <p>Governors noted of the excellent work, rigorous planning, and endeavours of ADW, for his work in organising the Admissions testing process on the day.</p> <p>Referring to the Admissions Policy, as presented to Governors, and to be consulted upon, the Headmaster provided guidance on changes to an (Admissions) Policy that might require consultation to reflect the proposed new Admissions Code.</p> <p>There was some consideration and questioning around the PAN in light of the decision to admit over PAN to 128 in September 2020. In light of the current uncertainties and the preventative measures that have increased pressure on shared spaces around the school, the Headmaster recommended that the PAN remain unchanged at 120 pupils.</p> <p>Questioning on the testing to take place this week, a Governor asked when the school might expect the marking or results to be returned. The Headmaster confirmed GL had advised the return would be within ten working days. Therefore, the results are anticipated to arrive in the w/c 02.11.20.</p> <p><b>Action:</b> The Governing Board agreed the Admissions Policy, with revisions as required, be brought to the next meeting of the Full Governing Board on 03.12.20 or earlier if necessary, for approval.</p>		Act MJE Clerk
20::20 FGB	<p><b>Link Governor Reporting</b></p> <p>To receive Link Governor Reports since the last meeting of the Full Governing Board held on 02.07.20.</p> <ul style="list-style-type: none"> <li>2020-21 Link Governor Policy</li> </ul> <p>The Clerk confirmed there had been no Link Governor reports submitted since the beginning of term.</p> <p>Amendments to the current policy would require JB, now as a Governor and not an Associate Member, to be added to support where appropriate. <b>Action:</b> MJE / JB to review.</p>	Chair MJE	Act MJE JB
21::20 FGB	<p><b>Safeguarding update</b></p> <p>Changes to the Keeping Children Safe in Education document (attached), which came into force on 1 September 2020.</p>	Chair AJJ	



	<p>Reporting on Safeguarding, AJJ raised Governor awareness of the updates to the ‘Keeping Children Safe in Education’ document which came into force on 1 September 2020.</p> <p>The full KCSiE guidance document is available at: <a href="#">link</a></p> <p>AJJ updated Governors on a number of pastoral matters.</p> <p>There were no questions.</p> <p>Governors remain reassured by the number of Safeguarding interventions available in school and the management of individual concerns on a case by case basis.</p>		
<p>22:::20 FGB</p>	<p><b>Policy reviews, revisions, and updates:</b></p> <ul style="list-style-type: none"> <li>• EGS Instrument of Government</li> <li>• Budget Management Policy &amp; Scheme of Delegation to the Headmaster</li> <li>• 2020 Pay Policy</li> <li>• 2020 Appraisal Policy</li> <li>• 2020-21 Link Governor Policy</li> <li>• Addendum to the Behaviour Policy</li> <li>• Child Protection Policy</li> </ul> <p>On a proposal from SF, and seconded by DS, and with any amendments referred to within the business of this meeting, the Governing Board ratified the above policies ‘en bloc’.</p>	<p>Chair MJE</p>	
<p>23:::20 FGB</p>	<p><b>Governor support information / NYCC governor training</b> (links updated and active as at 01.09.20)</p> <ul style="list-style-type: none"> <li>• Governance Handbook &amp; Competency Framework (Gov.uk: October 2020): <a href="#">link</a></li> <li>• NYCC Governor Training / SIN Meetings 2020-2021: <a href="#">link</a></li> <li>• For NYCC, CYPS / Governance / main page: <a href="#">link</a></li> <li>• Support Information for new Governors is available on the Governor 365 Drive in the folder for this academic year.</li> <li>• NGA (National Governors Association): <a href="#">link</a></li> <li>• NGA Members login / password reset: <a href="#">link</a></li> </ul> <p><b>Nb: Governors please note the Governance Handbook &amp; Competency Framework (updated 8 October 2020) now available at: <a href="#">link</a></b></p> <p><b>Due to the current restrictions on meetings and associated travel, all NYCC planned Governor training is cancelled for the foreseeable future.</b></p>	<p>Chair Clerk</p>	



## OTHER BUSINESS

24::20 FGB	<p>To deal with any matters agreed for consideration under previous agenda item (urgent business).</p> <p>PD raised awareness of the Virtual Careers Fair to be held on Tuesday 4th November. The event for pupils from Year 8 to Year 13 and aiming to inform them about the range of career pathways available which in turn will hopefully inspire and motivate. The event having been extremely successful in the past from which the school had received very positive feedback from employers, pupils and parents.</p> <p>The Careers Coordinator Nina Rose was looking for volunteers who would be happy to participate in this event to represent their own company or career field with these to include Law, Medicine, Engineering, Computing and Finance. These sessions do not necessarily have to be provided on the night of the Virtual Careers Fair, but ideally close to the date it goes live on 4th November and in the evening from 6pm onwards with sessions to run for no longer than 30 minutes, starting with a general presentation, and followed by questions and answers.</p> <p>For any Governors able to support please reply by email to: <a href="mailto:careers@ermysteds.n-yorks.sch.uk">careers@ermysteds.n-yorks.sch.uk</a> with any expression interest.</p> <p><b>Action:</b> Clerk to circulate recent email from the Careers Coordinator relating to the event.</p> <p><b>Other items of AOB:</b></p> <ul style="list-style-type: none"> <li>• <b>Remembrance Service</b> The Headmaster confirmed the Remembrance Service this year would be conducted as a virtual event;</li> <li>• <b>Founders' Day</b> Given the current situation, Founders' Day would be unable to progress this December, although the Headmaster would look to reschedule the event to the Summer 2021 term, if possible;</li> <li>• <b>External Governor Training</b> The Headmaster advised he had discussed with Kate Lounds (KL) to provide a programme of training to Governors in the near future. <b>Action:</b> Governors agreed the Headmaster confirm availability with KL with a view to presenting training immediately prior to the next meeting of the Full Governing Board on 03.12.20.</li> <li>• <b>CCTV</b> There was discussion regarding the installation of CCTV in the toilets and washroom areas around the school, to discourage occasional poor behaviour. There was a divergence of views from Governors and it was agreed to further reflect on the matter and revisit the business at the next / a future meeting of the Governing Board.</li> </ul>	Chair	Act Clerk
			Act MJE





	<ul style="list-style-type: none"> <li>• <b>Paperless Meetings</b> Governors agreed to run with paperless meetings with all documents to continue to be made available on the 365 Drive; digital signatures to be used for signing purposes.</li> <li>• <b>NGA Membership</b> Governors agreed to renew the membership to the NGA for a further year. <b>Action:</b> Clerk to respond to School Finance Office to confirm payment of the NGA invoice.</li> </ul>		Act Clerk
25::20 FGB	<p>To review the business of the meeting and determine whether any part of the proceeding should be treated as confidential and excluded from the minutes to be made available for public inspection.</p> <p>Governors agreed no part of the proceeding to be confidential although reserved to determine a minute as confidential where appropriate.</p>	Chair	
	<p>There being no further business the Chair declared the meeting closed.</p> <p>Meeting status: The Chair declared the meeting closed 6.55pm.</p> <p>David Frankland Clerk to the Governing Board Secretary to the Foundation Trust <a href="mailto:dfrankland@ermysteds.n-yorks.sch.uk">dfrankland@ermysteds.n-yorks.sch.uk</a></p>		

Signed: .....

Date: .....